



## CHRISTMAS AND NEW YEAR 2011/12

Employees are entitled to up to four public holidays over the festive season, depending on their work or shift pattern. This year Christmas Day (25 December) and New Year's Day (1 January) fall on a Sunday. Boxing Day (26 December) and the day after New Year's Day (2 January) fall on a Monday.

### Monday to Friday workers

As Christmas Day and New Year's Day fall on a Sunday, the holiday is transferred to the following Tuesday (27 December and 3 January). Boxing Day and the day after New Year's Day will be observed on the days they fall (Monday 26 December and Monday 2 January).

### Weekend workers

If you or your employees would normally work on the Sunday that Christmas Day and New Year's Day fall on this year, the public holiday is observed on the day it falls (Sunday 25 December and Sunday 1 January). This means the employee is entitled to that day off on pay.

► [Read More](#)

Source: [Department of Labour](#)

## CHRISTMAS CAN MEAN DANGER IN THE WORKPLACE WARNS OSH

Christmas celebrations and parties can mean safety in the workplace is compromised, sometimes with tragic results, the Occupational Safety and Health Service of the Department of Labour (OSH) said today.

"The holiday season is seen as joyful and exciting, although in reality it can often be a stressful and dangerous time of the year," cautioned OSH spokesperson Lisa-Marie Richan.

"As thoughts turn to holidays and celebrations, less care may be taken in

## BUSINESS INSIGHTS

[Christmas and New Year 2011/12](#)  
[Christmas can mean danger in the workplace warns OSH](#)  
[Preventing home falls this summer](#)  
[Industry Training Review: Employer perspectives](#)

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## BUSINESS TRAINING

Our business training calendar has ended for 2011. We would like to take this opportunity to wish you and your family a Merry Christmas and a Happy New Year.

Our Training Calendar for 2012 will be available for download soon.

### CHRISTMAS OFFICE HOURS

Our office closes at 5pm Friday 23 December 2011 and will reopen 8.30am Monday 16 January 2012.

### ONE-TO-ONE TRAINING

If you can't make it to our training workshop or would prefer a one-to-one session, don't hesitate to contact us to arrange a suitable time. All workshop topics are available one-to-one at \$180 plus gst per hour.

### IN-HOUSE TRAINING

Would your organisation benefit from customised training? We will deliver any of our programmes in-house and tailor them to the specific needs of your organisation.

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avoiding workplace hazards as the end-of-year mentality takes over. Also many workers, and in particular those in middle management, attempt to finish projects before the holidays begin, adding to both stress and inattention to everyday workplace hazards, such as occupational overuse syndrome.

"Every worker should be safe this Christmas so that what should be a happy and cheerful event does not turn into a tragedy."

► [Read More](#)

Source: [Department of Labour](#)

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## CONTACTS

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## PREVENTING HOME FALLS THIS SUMMER

In New Zealand, the summer is our traditional holiday period. Most of us have our main holidays in the summer as we celebrate Christmas and welcome in the New Year. Unfortunately it's also the time of the year when you are most likely to injure yourself by falling either in or around your home or someone else's. Make sure your staff come back to work safely in the New Year.

### INTERESTING FACTS

- You are more likely to fall in the summer months, as people spend more time at home and often take on DIY and gardening projects.
- Over the Christmas holiday period last year nearly 9,800 people were seriously hurt in home falls. These falls cost over \$5.7 million.
- Over 4,000 of the people who fell were aged 25 to 64 years. • A third of all home falls over the Christmas holidays happened outside.
- More people fell over while playing outside over the Christmas period than during the rest of the year.

Source: [ACC](#)

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## INDUSTRY TRAINING REVIEW: EMPLOYER PERSPECTIVES

This is a survey for businesses, about participation in training and decisions to invest in training. It will take about 15 minutes to complete. The survey will close on 16 December 2011.

The Ministry of Education want to hear from a range of different business types (e.g. small, medium and large businesses) across a range of industries and sectors. The questions are aimed at managers, or the person with the best overview of human resources and workplace skills at each workplace. If training needs vary throughout the business, a number of people can respond individually, in relation to their division.

The Ministry of Education want to hear the opinions and experiences of businesses about training for staff and the wider vocational education system. They want to know what's working well and what's not, and how training and education can better suit the needs of businesses in the future.

► [Read More](#)

[Take the survey](#)

Source: [Ministry of Education](#)

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